



# Goods Vendor Packet

**Sunday, June 1<sup>st</sup>, 2025**

**12:00pm – 6:00pm**

**The Show Place Arena**

**14900 Pennsylvania Avenue**

**Upper Marlboro, MD 20772**

## **MERCHANDISE/EXHIBITOR VENDOR INFORMATION**

This packet contains information and the application to participate as a Goods Vendor. The Beltway BBQ Showdown will take place on **Sunday, June 1<sup>st</sup>, 2025** at The Show Place Arena. Set up will begin at 7:00am. Please make sure you have enough product to last the entirety of the event. The Beltway BBQ Showdown will be held rain or shine.

The Early Registration Deadline is **Thursday, May 1<sup>st</sup>, 2025** by the close of the business (5:00pm). Registrations will still be accepted until Friday, May 23<sup>rd</sup>, 2025. Please read this vendor application thoroughly for vendor fees and regulations. Applications will be reviewed by the Committee and notification will be given within ten (10) business days. **Registration fees are to be paid by credit card, cash or money order (made out to M-NCPPC). Personal Checks will not be accepted.** The Beltway BBQ Showdown Event will not be responsible for any loss. The sale and consumption of alcohol is strictly prohibited.

**NO REFUNDS** - This event will take place RAIN or SHINE! Except for SEVERE weather (i.e. lightning, extreme winds, etc.). If the event is canceled prior to the scheduled start time due to severe/inclement weather conditions, a full refund will be granted. If canceled after the event starts due to inclement/severe weather conditions, no refund will be granted.

**FOR MORE INFORMATION ON GOODS VENDORS PLEASE CONTACT:**

**Charles Hall - [Charles.Hall@pgparks.com](mailto:Charles.Hall@pgparks.com) 301.567.6033**

## VENDOR FEES: Sold per Space

Vending spaces will be 12' x 12' in size. There will be a safety area of 3' between each vendor. Tables & chairs must be provided by the vendor.

\*Please submit photos of items for sale with price list

### Soliciting/Goods For-Profit Vendors

#### Resident

- \$100 – Prior to May 1<sup>st</sup>
- \$125 – After May 1<sup>st</sup>
  - \$75 Refundable Trash Deposit needs to be included

#### Non-Resident

- \$130 – Prior to May 1<sup>st</sup>
- \$163 – After May 1<sup>st</sup>
  - \$75 Refundable Trash Deposit needs to be included

### Private & Non-Profit Exhibitors

#### Resident

- \$50 – Prior to May 1<sup>st</sup>
- \$60 – After May 1<sup>st</sup>
  - \$75 Refundable Trash Deposit needs to be included

#### Non-Resident

- \$65 – Prior to May 1<sup>st</sup>
- \$78 – After May 1<sup>st</sup>
  - \$75 Refundable Trash Deposit needs to be included

### Municipalities

FREE

**NOTE:** Resident = Prince George's County & Montgomery County / Non-Resident = All other Counties

## RULES & REGULATIONS

### ALL VENDORS - Set-Up is 7:00 am / Teardown 6:00pm

All Vendors Must:

- Provide their own flame-retardant tent, tables and chairs
- Have prices posted for public view
- Provide own electricity and water
- Have a permanent sales tax account
- Park cars in designated vendor parking spaces
  - *(1 Vendor Parking Pass provided, additional vehicles will need to park in general admin parking)*
- M-NCPPC will provide all goods vendors with a **maximum of 3** wrist bands with their registration
  - *Must purchase additional wrist bands, if needed*
- Due to Live Entertainment occurring on the grounds, no individual music can be played at your site

### **ALL VENDORS MUST STAY IN ASSIGNED SPACE TILL 6:00pm**

- Spaces will be first come, first served based off what is available - changing spaces during the event is prohibited

### **VENDORS WILL NOT BE ALLOWED TO SET-UP AFTER 11:00am**

- Registration fees are non-refundable, in the event of tardiness or no-shows

All non-vendor cars must be parked in the designated vendor parking area, not behind your vending tent. For the safety of our patrons, you cannot leave before **6:00 pm**. Vendors should clear the grounds by **7:00 pm**.

[illegible]

## **LIABILITY WAIVER**

I will not hold The Beltway BBQ Showdown Committee or any of the sponsoring organizations or individuals associated with The Beltway BBQ Showdown responsible for theft, accidents or liability of any kind. I will adhere to and follow the rules and regulations as stated in the brochure.

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Applicant's Signature

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Date

### **SUBMIT TO:**

Beltway BBQ Showdown Goods Vendor  
Glassmanor Community Center  
Attn: Charles Hall  
1101 Marcy Ave., Oxon Hill, MD 20745  
**301.567.6033 - [Charles.Hall@pgparks.com](mailto:Charles.Hall@pgparks.com)**